



JOB POSTING (Internal/External) Re- Posted

PART-TIME SETTLEMENT COUNSELLOR

CONTRACT to March 31, 2018 with possibility for renewal

The Canadian Centre for Victims of Torture is looking for an experienced person who is member of the LGBTQ to fill the position of Settlement Counselor with lived experience to work with LGBTQ survivors of torture, war, genocide and crimes against humanity. The Settlement Counselor is part of a flexible team who deliver services to torture survivors and their families. This position involves traveling as well as evening and weekend work. **Only emailed applications will be considered.**

Duties

- Completes intake and assessment of potential clients to determine eligibility for CCVT services
- Provides counseling support as required, makes referrals to appropriate service provider (e.g. legal, medical, housing, immigration, education, employment, etc.)
- Organizes and oversees the functioning of weekly client support group
- Identifies and connects with potential partner organizations
- Provides client services at partner agencies and satellite locations, in addition to CCVT's main office
- Prepares and delivers public education presentations on CCVT activities
- Maintains documentation on client files ; updates Service Registry regularly
- Prepares reports on volume and effectiveness of client services, as per CCVT's requirements
- Participates in the preparation of CCVT special events (5-6/year)

SKILLS AND QUALIFICATIONS:

- Bachelor degree in social work or equivalent, or be able to demonstrate working towards it and able to submit documentation
- Minimum 3 years' front-line experience in a community-based organization providing information, referrals and orientation sessions.
- Ability to deal effectively with crisis and conflict, and to maintain appropriate boundaries
- Thorough knowledge of community resources available to immigrants and refugees
- Strong supportive counselling skills, with an understanding of solution-focused modalities
- Strong group facilitation skills
- Strong interpersonal and communication skills, both written and verbal.
- Knowledge of issues affecting low income, multi-lingual, and racialized communities that are members of the LGBTQ community
- Problem-solving, organizational and time management skills
- Ability to work independently and as part of an interdisciplinary team
- Willingness to travel and provide services throughout the City, and to work evenings and occasional weekends
- Ability to speak and write fluently in French and English is highly required.

CCVT encourages applications from individuals reflecting the diversity of our community. We thank all applicants for their interest in CCVT. However, only candidates selected for an interview will be contacted. **NO TELEPHONE**

CALLS

SALARY RANGE: \$27.00 per hour + benefits.

POSTING DATE: June 14, 2017 CLOSING DATE: June 23, 2017

If you are interested, please quote Reference #001-017 and send your resume with a covering letter to:

The Hiring Committee

C/o Mr. Mulugeta Abai, Executive Director,

194 Jarvis St., and 2nd Floor Toronto, Ontario. M5B 2B7 Email: mabai@ccvt.org.

TRIUMPH OVER TORTURE

Main 194 Jarvis St, 2nd Fl. Toronto, ON, Canada M5B 2B7 **T:** 416.363.1066 **F:** 416.363.2122 **E:** mabai@ccvt.org **Toll Free:** 1.877.292.2288 www.ccvt.org

Scarborough 2401 Eglinton Ave. E., 3rd Fl., Unit 310, Scarborough, ON, Canada M1K 2N8 **T:** 416.750.3045 **F:** 416.750.4990

The Hub 1527 Victoria Park Avenue 2nd Fl. Toronto, ON, Canada M1L 2T3 **T:** 416.750.9600 **F:** 416.750.9200

Accredited to the International Rehabilitation Council for Torture Victims

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