



CANADIAN CENTRE FOR VICTIMS OF TORTURE

JOB POSTING (Internal/External)

SETTLEMENT/TRAUMA COUNSELLOR

FULL TIME to March 31, 2019 with possibility for renewal

The Canadian Centre for Victims of Torture is looking for an experienced person to fill the position of Settlement/Trauma Counselor to work with survivors of torture. The Settlement /Trauma Counselor is part of a flexible team who deliver services to torture survivors and their families. This position involves traveling as well as evening and weekend work. Fluent in (written and spoken) English and French a requirement. Only emailed applications will be considered. Some of the duties include the following.

- Completes intake and assessment of potential clients to determine eligibility for CCVT services
- Provides counseling/crisis intervention support as required, makes referrals to appropriate service provider (e.g. legal, medical, housing, immigration, education, employment, etc.)
- Organizes and oversees the functioning of weekly client group programs
- Identifies and connects with potential partner organizations
- Provides client services at partner agencies and satellite locations, in addition to CCVT's main office
- Prepares and delivers public education presentations on CCVT activities
- Maintains documentation on client files; updates Service Registry regularly
- Prepares reports on volume and effectiveness of client services, as per CCVT's requirements
- Participates in the preparation of CCVT special events (5-6/year)

SKILLS AND QUALIFICATIONS:

- Graduate degree in Social work or Health or Bachelor degree in social work or equivalent and a minimum of 3 years' front-line experience in a community-based organization providing information, referrals and orientation sessions.
- Ability to deal effectively with crisis and conflict, and to maintain appropriate boundaries
- Thorough knowledge of community resources available to immigrants and refugees
- Strong supportive counselling skills, with an understanding of solution-focused modalities
- Strong group facilitation skills
- Strong interpersonal and communication skills, both written and verbal in both French and English. Spanish is an asset.

Main 194 Jarvis St, 2nd Fl., Toronto, ON, Canada M5B 2B7 T: 416.363.1066 F: 416.363.2122 E: mabai@ccvt.org Toll Free: 1.877.292.2288

Scarborough 2401 Eglinton Ave. E., 3rd Fl., Unit 310, Scarborough, ON, Canada M1K 2N8 T: 416.750.3045 F: 416.750.4990

The Hub 1527 Victoria Park Avenue 2nd Fl., Toronto, ON, Canada M1L 2T3 T: 416.750.9600 F: 416.750.9200

Accredited to the International Rehabilitation Council for Torture Victims

Funded by:

Financé par :



Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada



www.ccvt.org
charity no:
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CANADIAN CENTRE FOR VICTIMS OF TORTURE

- Knowledge of issues affecting low income, multi-lingual, and racialized newcomer communities
- Problem-solving, organizational and time management skills
- Ability to work independently and as part of an interdisciplinary team
- Proficient in MS Word, Excel, PowerPoint, Publisher and other applications

OPENING DATE: July 24, 2018

CLOSING DATE: August 14, 2018

CCVT encourages applications from individuals reflecting the diversity of our community.

We thank all applicants for their interest; however only those selected will be contacted. Vulnerable Population Police Clearance Required. NO TELEPHONE CALLS

SALARY RANGE: TBD based on experience

If you are interested, please quote Reference #004-2018 and submit your resume with a covering letter to:

The Hiring Committee
C/o Mr. Mulugeta Abai, Executive Director
194 Jarvis Street 2nd floor
Toronto, ON. M5B 2B7
Tel: 416-363-1066
Fax: 416-363-2122
Email: mabai@ccvt.org
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