



# CANADIAN CENTRE FOR VICTIMS OF TORTURE

**February 6, 2019**

## **JOB POSTING (Internal/External)**

### **LGBTQ SETTLEMENT/TRAUMA COUNSELLOR**

28 hrs a week to March 31, 2020 with possibility for renewal

The Canadian Centre for Victims of Torture is looking for an experienced person to fill the position of LGBTQ Settlement/Trauma Counselor to work with survivors of torture, victims of war, genocide and crimes against humanity. The LGBTQ Settlement /Trauma Counselor is part of a flexible team who deliver services to torture survivors and their families. This position involves traveling as well as evening and weekend work. Fluent in (written and spoken) English and French a requirement. Only emailed applications will be considered. Some of the duties include the following.

- Completes intake and assessment of potential clients to determine eligibility for CCVT services
- Provides counseling/crisis intervention support as required, makes referrals to appropriate service provider (e.g. legal, medical, housing, immigration, education, employment, etc.)
- Organizes and oversees the functioning of weekly client group programs
- Identifies and connects with potential partner organizations
- Provides client services at partner agencies and satellite locations, in addition to CCVT's main office
- Prepares and delivers public education presentations on CCVT activities
- Maintains documentation on client files; updates Service Registry regularly
- Prepares reports on volume and effectiveness of client services, as per CCVT's requirements
- Participates in the preparation of CCVT special events (5-6/year)

### **SKILLS AND QUALIFICATIONS:**

- Graduate degree in Social work or Health or Bachelor degree in social work or equivalent and a minimum of 3 years' front-line experience in a community-based organization providing information, referrals and orientation sessions.



**Main** 194 Jarvis St, 2nd Fl. Toronto, ON, Canada M5B 2B7 **T:** 416.363.1066 **F:** 416.363.2122 **E:** mabai@ccvt.org **Toll Free:** 1.877.292.2288  
**Scarborough** 2401 Eglinton Ave. E. Unit 310, Scarborough, ON, Canada M1K 2N8 **T:** 416.750.3045 **F:** 416.750.4990 **www.ccvt.org**  
**The Hub** 1527 Victoria Park Avenue 2nd Fl. Toronto, ON, Canada M1L 2T3 **T:** 416.750.9600 **F:** 647.847.2339

**Accredited to the International Rehabilitation Council for Torture Victims**



Charity no:  
133327908 RR0001



## CANADIAN CENTRE FOR VICTIMS OF TORTURE

- Ability to deal effectively with crisis and conflict, and to maintain appropriate boundaries
- Thorough knowledge of community resources available to immigrants and refugees
- Strong supportive counselling skills, with an understanding of solution-focused modalities
- Strong group facilitation skills
- Strong interpersonal and communication skills, both written and verbal in both French and English. Spanish is an asset.
- Knowledge of issues affecting low income, multi-lingual, and racialized newcomer communities
- Problem-solving, organizational and time management skills
- Ability to work independently and as part of an interdisciplinary team
- Proficient in MS Word, Excel, PowerPoint, Publisher and other applications

**OPENING DATE: February 6, 2019 CLOSING DATE: February 26, 2019**

**This is a bargaining unit position. CCVT encourages applications from individuals reflecting the diversity of our community.**

***We thank all applicants for their interest; however only those selected will be contacted. Vulnerable Population Police Clearance Required.*** NO TELEPHONE CALLS

**SALARY RANGE: \$26.00 per hour with generous benefits.**



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