



## **INTERNAL/EXTERNAL JOB POSTING ANTI-HUMAN TRAFFICKING COUNSELOR**

FULL-TIME (Non Renewable contract that ends March 31, 2024)

The Canadian Centre for Victims of Torture (CCVT) is looking for an experienced person to fill the position of Anti-Human Trafficking Counselor with a specific focus on women and children who are victims of violence and Human Trafficking.

### **Specific responsibilities include:**

- Completes intake and assessment of potential clients to determine eligibility for CCVT services
- Provides counseling support as required, makes referrals to appropriate service provider (e.g. legal, medical, housing, immigration, education, employment, etc.)
- Organizes and oversees the functioning of weekly client support groups
- Identifies and connects with potential partner organizations
- Provides client services at partner agencies and satellite locations, in addition to CCVT's main offices
- Prepares and delivers public education presentations on CCVT activities
- Prepares documentation on client files; regularly updates service register
- Prepares reports on volume and effectiveness of client services, as per CCVT's requirements

### **Required Qualifications:**

- Post-secondary degree in social science, or health-related field, and/or five years' experience as a settlement counsellor with a focus on women.
- Experience working with community organizations, NGOs, or mental health-related fields
- Knowledge of refugee, Anti-Human Trafficking and immigrant issues
- Experience in group facilitation and public speaking
- Able to work independently, as a team member, independently and with people of diverse social identities
- Written and spoken Spanish is an asset
- Demonstrated excellence in report writing and experience with word processing, internet and basic data management programs
- Will be working from any of CCVT's locations
- Rate of pay: \$26.79 per hour + plus generous benefits package

### **How to apply:**

Please submit your covering letter and resume by 5:00 p.m. on January 8, 2022 via email to Adriana Lilic, Executive Assistant/Office Manager at: [alilic@ccvt.org](mailto:alilic@ccvt.org). Please note CCVT operates in a unionized environment. Thank you to all applicants for applying. Please note that only candidates selected for an interview will be contacted. **No telephone inquiries please.**

*It is a condition of employment that new employees provide proof that they are vaccinated against COVID-19 prior to the start date of employment. This means that all new employees must have received at least two doses of a COVID-19 vaccine approved by Health Canada prior to their start date. In addition, it is a condition of employment that all new hires obtain and submit proof of all required doses of the vaccine and maintain all booster vaccines as approved and recommended by Health Canada. Applicants who have appropriate written proof of a medical reason, or a reason pursuant to the Ontario Human Rights Code, for not being fully vaccinated against COVID-19 may provide such documentation to the Human Resources department. Such situations will be considered on a case-by-case basis in compliance with the Canadian Centre for Victims of Torture's legal obligations.*

*The Canadian Centre for Victims of Torture is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify us and we will ensure the necessary steps are taken to accommodate your needs.*

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Accredited to the International Rehabilitation Council for Torture Victims

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