



Revised, May 9th, 2022

JOB POSTING (Internal/External)

SETTLEMENT and TRAUMA COUNSELOR - FULL TIME Contract to March 31, 2023

The Canadian Centre for Victims of Torture (CCVT) is looking for an experienced person to fill the position of a Ukrainian Settlement and Trauma Counselor (USTC). The USTC is part of a flexible and multi-disciplinary team who deliver services and enables women impacted by violence to regain their independence and quality of life with their families. The USTC is responsible for providing trauma-specific mental health counselling along with appropriate advocacy, case management, and education. The Successful Candidate will be working from our Mississauga branch office with the possibility of working occasionally in our main office on exceptional cases when the need arises.

Specific responsibilities include:

- Provides settlement and trauma informed service to clients including intake and assessment, information and referral, supportive counseling, translation and interpretation and follow-ups
- Facilitates support groups, including planning group sessions, inviting clients, guest speakers, monitoring and evaluating sessions
- Perform case management functions.
- Collects and maintain records (e.g. clients and community resources) relevant to the program. Input all activities/services provided into OCMS and iCARE or any other data base the agency makes available
- Provides monthly statistical and narrative reports to Manager, and to conduct evaluations as needed.
- Attends CCVT staff meetings and professional staff development opportunities deemed necessary and appropriate by the Manager
- Participate in the development, implementation, monitoring and evaluation of treatment, education, counselling and health promotion programs and services for individuals, groups.
- Work closely with settlement and trauma counselors and partner organizations.
- Provide client services at partner agencies and satellite locations, in addition to main office
- Prepare and deliver public education presentations
- Prepare reports on volume and effectiveness of client services as per funder requirements
- Performs outreach to potential clients in the catchment area
- Liaises with appropriate community agencies in order to link clients to services relevant to their needs

Required Qualifications:

- BSW or equivalent degree in a health or social science discipline
- Social Services Diploma and at least one year of direct service experience working with Immigrant, refugee and racialized populations addressing substance use and/or mental health problems
- Excellent engagement and assessment skills
- Commitment to working within an anti-oppressive framework and demonstrated understanding of the links between trauma and mental health, emotional health, and substance use problems
- Excellent knowledge of relevant community resources
- Ability to work effectively in physical offices or virtual environments
- Excellent interpersonal and communication skills
- Fluency in Ukrainian and Russian language is required

Compensation: \$27.19/hour + generous benefits package

How to apply:

Please submit your covering letter and resume by May 20th 5:00 p.m via email to CCVT Human Resources at: jobs@ccvt.org.

Please note CCVT operates in a unionized environment. Thank you to all applicants for applying. Please note that only candidates selected for an interview will be contacted. **No telephone inquiries please.**

It is a condition of employment that new employees provide proof that they are vaccinated against COVID-19 prior to the start date of employment. This means that all new employees must have received at least two doses of a COVID-19 vaccine approved by Health Canada prior to their start date. In addition, it is a condition of employment that all new hires obtain and submit proof of all required doses of the vaccine and maintain all booster vaccines as approved and recommended by Health Canada.

Main 194 Jarvis St, 2nd Fl., Toronto, ON, Canada M5B 2B7 T: 416.363.1066 F: 416.363.2122 E: mabai@ccvt.org Toll Free: 1.877.292.2288

Scarborough 2401 Eglinton Ave. E., 3rd Fl., Unit 310, Scarborough, ON, Canada M1K 2N8 T: 416.750.3045 F: 416.750.4990

The Hub 1527 Victoria Park Avenue 2nd Fl., Toronto, ON, Canada M1L 2T3 T: 416.750.9600 F: 416.750.9200

Mississauga Office 130 Dundas St. East, #204, Mississauga, Ontario, Canada L5A 3V8 T:905-277-2288 F:905-277-8083

20 Palace Road Toronto, Ontario, Canada M5A 1G4 T:416-364-3184

Accredited to the International Rehabilitation Council for Torture Victims

WWW.CCVT.ORG Charity No: 133327908 RR0001



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CANADIAN CENTRE FOR VICTIMS OF TORTURE

Applicants who have appropriate written proof of a medical reason, or a reason pursuant to the Ontario Human Rights Code, for not being fully vaccinated against COVID-19 may provide such documentation to the Human Resources department. Such situations will be considered on a case-by-case basis in compliance with the Canadian Centre for Victims of Torture's legal obligations.

The Canadian Centre for Victims of Torture is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify us and we will ensure the necessary steps are taken to accommodate your needs.

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