



JOB POSTING (Internal/External) SETTLEMENT/TRAUMA COUNSELOR -FULL TIME_Posted November 21, 2022

The Canadian Centre for Victims of Torture (CCVT) is looking for an experienced person to fill the position of a Settlement/Trauma Counselor. The Settlement counselor is part of a flexible and multi-disciplinary team who deliver services and enables survivors impacted by Torture, war, genocide and crimes against humanity and gender-based violence to regain their independence and quality of life with their families. The settlement counsellor is responsible for providing trauma-specific mental health counselling along with appropriate advocacy, case management, and education.

Specific responsibilities include:

- Provides settlement service to clients including intake and assessment, information and referral, supportive counseling, translation and interpretation and follow-ups
- Facilitates support groups, including planning group sessions, inviting clients, guest speakers, monitoring and evaluating sessions
- Perform case management functions.
- Collects and maintain records (e.g. clients and community resources) relevant to the program. Input all activities/services provided into OCMS and iCARE or any other data base the agency makes available
- Provides monthly statistical and narrative reports to Manager, and to conduct evaluations as needed.
- Attends CCVT staff meetings and professional staff development opportunities deemed necessary and appropriate by the Manager
- Participate in the development, implementation, monitoring and evaluation of treatment, education, counselling and health promotion programs and services for individuals, groups.
- Work closely with settlement and trauma counselors and partner organizations.
- Provide client services at partner agencies and satellite locations, in addition to main office
- Prepare and deliver public education presentations
- Prepare reports on volume and effectiveness of client services as per funder requirements
- Performs outreach to potential clients in the catchment area
- Liaises with appropriate community agencies in order to link clients to services relevant to their needs

Required Qualifications:

- BSW or equivalent degree in a health or social science discipline
- At least one year of direct service experience working with Immigrant, refugee and racialized populations addressing substance use and/or mental health problems
- Excellent engagement and assessment skills
- Commitment to working within an anti-oppressive framework and demonstrated understanding of the links between trauma and mental health, emotional health, and substance use problems
- Excellent knowledge of relevant community resources
- Ability to work effectively in physical offices or virtual environments
- Excellent interpersonal and communication skills
- Extensive knowledge and experience working with the 2SLGBTQIA+ population
- Fluency (written and spoken) Spanish is a requirement.

Location:

Any of CCVT locations.

Salary:

As per collective agreement and generous benefits.

How to apply:

Please submit your covering letter and resume by **5:00 p.m. on December 16, 2022** via email to Adriana Lilic, Executive Assistant/Office Manager at: alilic@ccvt.org Please note CCVT operates in a unionized environment. Thank you to all applicants for applying. Please note that only candidates selected for an interview will be contacted. **No telephone inquiries, please.**

It is a condition of employment that new employees provide proof that they are vaccinated against COVID-19 prior to the start date of employment. This means that all new employees must have received at least two doses of a COVID-19 vaccine approved by Health Canada prior to their start date. In addition, it is a condition of employment that all new hires obtain and submit proof of all required doses of the vaccine and maintain all booster vaccines as approved and recommended by Health Canada.

Applicants who have appropriate written proof of a medical reason, or a reason pursuant to the Ontario Human Rights Code, for not being fully vaccinated against COVID-19 may provide such documentation to the Human Resources department. Such situations will be considered on a case-by-case basis in compliance with the Canadian Centre for Victims of Torture's legal obligations.

The Canadian Centre for Victims of Torture is committed to providing accessible employment practices that follow the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify us and we will ensure the necessary steps are taken to accommodate your needs.

The Canadian Centre for Victims of Torture is committed to providing a diverse, equitable, and inclusive workplace. We actively seek qualified candidates who share our commitment to equity and inclusion and who reflect the diversity of our clients and the communities we serve.

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Accredited to the International Rehabilitation Council for Torture Victims

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